

# Appointments Sub Committee

## Shortlisting for the Post of Director of Adult Social Care

### Agenda

**Tuesday, 10 September 2024 at 5.00 p.m.  
Room 310, Tower Hamlets Town Hall, 160  
Whitechapel Road, E1 1BJ**

#### Members:

**Chair: Councillor Maium Talukdar**

Councillor Kabir Ahmed, Councillor Gulam Kibria Choudhury, Councillor Asma Islam,  
Councillor Amy Lee.

[The quorum for this body is 3 voting Members]

#### Contact for further enquiries:

Matthew Mannion, Head of Democratic Services,  
[matthew.mannion@towerhamlets.gov.uk](mailto:matthew.mannion@towerhamlets.gov.uk)

Tower Hamlets Town Hall, 160 Whitechapel Road, London, E1 1BJ  
<http://www.towerhamlets.gov.uk/committee>



## Public Information

### Viewing or Participating in Committee Meetings

As the substantive business on the agenda is exempt/confidential, the usual arrangements for public attendance do not apply. If you wish to attend the brief open part of the meeting, please report to reception at the town hall before the start time of the meeting.



# London Borough of Tower Hamlets

## Appointments Sub Committee

Tuesday, 10 September 2024

5.00 p.m.

### APOLOGIES FOR ABSENCE

#### 1. DECLARATIONS OF INTEREST (PAGES 5 - 6)

To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992. See attached note from the Interim Monitoring Officer.

#### 2. MINUTES OF THE PREVIOUS MEETING(S) (PAGES 7 - 8)

To confirm as a correct record the minutes of the Appointments Sub-Committee held on 30 July 2024.

#### 3. EXCLUSION OF THE PRESS AND PUBLIC

In view of the contents of the remaining items on the agenda, the Committee is recommended to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985, the Press and Public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contains information defined as Exempt in Part I of Schedule 12A of the Local Government Act 1972.”

#### **EXEMPT/CONFIDENTIAL SECTION (PINK)**

The Exempt/Confidential (Pink) Committee papers in the Agenda will contain information which is commercially, legally or personally sensitive and should not be divulged to third parties. If you do not wish to retain these papers after the meeting please hand them to the Committee Officer present.

#### 4. EXEMPT MINUTES (PAGES 9 - 12)

To confirm as a correct record of the proceedings the exempt minutes of the Appointments Sub-Committee held on 30 July 2024.

5. **SHORTLISTING FOR THE POST OF DIRECTOR OF ADULT SOCIAL CARE (TO FOLLOW)**

To consider the report of the Interim Head of Corporate Human Resources, on progress to the recruitment process for the post of Director of Adult Social Care.

**Next Meeting of the Appointments Sub Committee**

To be confirmed.



# Agenda Item 1

## **DECLARATIONS OF INTERESTS AT MEETINGS– NOTE FROM THE MONITORING OFFICER**

This note is for guidance only. For further details please consult the Code of Conduct for Members at Part C, Section 31 of the Council's Constitution

### **(i) Disclosable Pecuniary Interests (DPI)**

You have a DPI in any item of business on the agenda where it relates to the categories listed in **Appendix A** to this guidance. Please note that a DPI includes: (i) Your own relevant interests; (ii) Those of your spouse or civil partner; (iii) A person with whom the Member is living as husband/wife/civil partners. Other individuals, e.g. Children, siblings and flatmates do not need to be considered. Failure to disclose or register a DPI (within 28 days) is a criminal offence.

Members with a DPI, (unless granted a dispensation) must not seek to improperly influence the decision, must declare the nature of the interest and leave the meeting room (including the public gallery) during the consideration and decision on the item – unless exercising their right to address the Committee.

**DPI Dispensations and Sensitive Interests.** In certain circumstances, Members may make a request to the Monitoring Officer for a dispensation or for an interest to be treated as sensitive.

### **(ii) Non - DPI Interests that the Council has decided should be registered – (Non - DPIs)**

You will have 'Non DPI Interest' in any item on the agenda, where it relates to (i) the offer of gifts or hospitality, (with an estimated value of at least £25) (ii) Council Appointments or nominations to bodies (iii) Membership of any body exercising a function of a public nature, a charitable purpose or aimed at influencing public opinion.

Members must declare the nature of the interest, but may stay in the meeting room and participate in the consideration of the matter and vote on it **unless:**

- A reasonable person would think that your interest is so significant that it would be likely to impair your judgement of the public interest. **If so, you must withdraw and take no part in the consideration or discussion of the matter.**

### **(iii) Declarations of Interests not included in the Register of Members' Interest.**

Occasions may arise where a matter under consideration would, or would be likely to, **affect the wellbeing of you, your family, or close associate(s) more than it would anyone else living in the local area** but which is not required to be included in the Register of Members' Interests. In such matters, Members must consider the information set out in paragraph (ii) above regarding Non DPI - interests and apply the test, set out in this paragraph.

### **Guidance on Predetermination and Bias**

Member's attention is drawn to the guidance on predetermination and bias, particularly the need to consider the merits of the case with an open mind, as set out in the Planning and Licensing Codes of Conduct, (Part C, Section 34 and 35 of the Constitution). For further advice on the possibility of bias or predetermination, you are advised to seek advice prior to the meeting.

### **Section 106 of the Local Government Finance Act, 1992 - Declarations which restrict Members in Council Tax arrears, for at least a two months from voting**

In such circumstances the member may not vote on any reports and motions with respect to the matter.

**Further Advice** contact: Linda Walker, Monitoring Officer, Tel: 0207 364 4348.

## APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority— (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	Any tenancy where (to the Member's knowledge)— (a) the landlord is the relevant authority; and (b) the tenant is a body in which the relevant person has a beneficial interest.
Securities	Any beneficial interest in securities of a body where— (a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and (b) either—  (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or  (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

**LONDON BOROUGH OF TOWER HAMLETS**

**MINUTES OF THE APPOINTMENTS SUB COMMITTEE**

**HELD AT 5.06 P.M. ON TUESDAY, 30 JULY 2024**

**ROOM 310, TOWER HAMLETS TOWN HALL, 160 WHITECHAPEL ROAD, E1  
1BJ**

**Members Present:**

Councillor Maium Talukdar (Chair)  
Councillor Kabir Ahmed  
Councillor Gulam Kibria Choudhury  
Councillor Amy Lee

**Members Attending Virtually:**

Councillor Asma Islam

**Apologies:**

None – it was noted that since the agenda had been published the membership had changed so that Cllr Gulam Kibria Choudhury replaced Cllr Saied Ahmed and Cllr Asma Islam had been appointed as the second Labour Member.

**Others Present:**

Georgia Chimbani	– (Observer – attended remotely)
Helen Alwell	– (HR Consultant)
Zarvesha Rasool	– (HR Consultant)

**Officers Present:**

Somen Banerjee	– (Acting Corporate Director, Health and Adult Social Care)
Liz Haynes	– (Interim Director of Workforce, OD and Business Support)
Matthew Mannion	– (Head of Democratic Services)

**1. ELECTION OF CHAIR**

Councillor Kabir Ahmed **moved** and Councillor Gulam Kibria Choudhury **seconded** that Councillor Maium Talukdar be appointed as Chair of the Appointment Sub-Committee for the duration of the process to recruit to the post of Director of Adult Social Care. There were no other nominations and it was agreed unanimously that:

**RESOLVED**

1. That Councillor Maium Talukdar be appointed Chair of the Appointment Sub-Committee for the duration of the process to appoint to the post of Director of Adult Social Care.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED**

1. That under provisions of Section 100A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985, the Press and Public be excluded from the remainder of the meeting for the consideration of the remaining business of the meeting on the grounds that it contains information defined as Exempt in Part I of Schedule 12A of the Local Government Act 1972 by virtue of it identifying individuals.

**4. LONGLIST SELECTION FOR THE POST OF DIRECTOR, ADULT SOCIAL CARE**

The Committee considered the process taking place to recruit to the post and then looked at each application in turn.

Following discussion the Committee agreed to forward a number of applicants to technical assessment and further consideration at a shortlisting meeting.

The meeting ended at 5.27 p.m.

Councillor Maium Talukdar  
Chair,  
Appointments  
Sub Committee



# Agenda Item 4

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A of the Local Government Act 1972.

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